**Template for Cluster Hui funding applications**

*Please use this template to apply for funds from the MacDiarmid Institute Science Executive to organise a cluster hui. Send the completed form to* *MacD-Admin@vuw.ac.nz**.*

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| **Details for the proposed cluster hui** |
| **Name:** |  |
| **Dates:**  |  |
| **Location/venue:** |  |
|  |
| **MacDiarmid Institute Investigator(s) making the request:** |  |
|  |
| **Background to the request** |
| *Please include how the MacDiarmid Institute would benefit from the hui, the science areas it will cover, the proposed programme/agenda, approximately how many people would be attending, etc.* |
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| **Proposed budget for the hui** |
| *This should include estimated costs for venue hire, accommodation, catering, travel and any other budgetary considerations.*  |
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| **Co-funding available (if any)** |
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| **Total amount being requested from the Science Executive** |
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| **Paragraph on communications considerations (including likely timelines for story capture and potential eventual publication opportunities)** |
| *Approximately 100 words.* |
|  |
| **Any other information for the Science Executive to consider** |
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